



The Truth About Managing Your Career: ...and Nothing But the Truth

Karen Otazo

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The Truth About Managing Your Career: ...and Nothing But the Truth Karen Otazo

This book reveals 60 proven principles and easy career management techniques. Discover powerfully effective ways to start a new job and make a great first impression; work more smoothly with bosses and colleagues; build a high-performance personal network; manage workloads; decide who to trust (and distrust); handle enemies and overcome career setbacks; recognize when to move on; get noticed, get ahead, and get to the top! From Lois Frankel, author of *Nice Girls Don't Get the Corner Office*: "A cutting-edge pioneer in the field of business coaching, Dr. Karen Otazo knows--and speaks--the truth about how to get and keep the job you want. Regardless of your age or stage of your career, you'll find practical tips and tools to make your workplace journey smoother, more enjoyable, and potentially more profitable. *The Truth about Managing Your Career* is a must-have for your career library."

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